

3 September 2009

Dear Councillor

MUSEUM MANAGEMENT WORKING GROUP

A meeting of the Museum Management Working Group will be held on **Wednesday, 9 September 2009 at 6.00 pm in the School Room, Saffron Walden Museum.**

Yours faithfully

JOHN MITCHELL

Chief Executive

A G E N D A

- 1 Apologies for absence and declarations of interest.
- 2 To receive notes of the meeting held on 16 June 2009 (attached).
- 3 Matters arising.
- 4 Report of Saffron Walden Museum Society Ltd (attached).
- 5 Curator's Quarterly Report (attached).
- 6 Heritage Quest Centre project update (verbal report from Curator).
- 7 Any other business the Chairman considers urgent.
- 8 Date of next meeting.

To: Councillors R H Chamberlain, **K Eden**, D J Morson and S Schneider
(Uttlesford Members)

And to:

J Bullen, D Laing, S Hollingworth (minutes only), P Salvidge and A Watson (Museum Society); Maureen Evans, Sarah Kenyon, Carolyn Wingfield (Uttlesford District Council).

Lead Officer. Carolyn Wingfield
Democratic Services Officer: Cathy Roberts

Enc: Minutes, Reports as listed above